

## California Destination Imagination 2018 State Tournament Team Manager Check List

- **Tournament Data Forms, Expense Report and Declaration of Independence** – These are commonly forgotten items, so ensure that you have enough copies for your Challenge.
- **The Props** – Before you leave, always double-check to ensure that you have everything you will need at the tournament.
- **Your Team Identification Sign** – The sign helps the Appraisers and audience members identify whom they're watching, and it's a requirement for your Challenge.
- **Team Clarifications** – If your team requested any Clarifications, you need to bring DII's response to the tournament.
- **Appropriate Clothing** – Sometimes it can get really chilly or really warm at the venue, so be sure to bring appropriate clothing. Be prepared for rain. Have provisions to protect your props from possible rain.
- **Pop-Ups** – Bring them if you wish.
- **Extra Scripts or Notes** – Bring, extra copies so your team can keep practicing.
- **Fix-It Kit** – A kit full of useful items could help you fix damaged materials for your solution. Kit items may include rolls of duct tape, theatrical makeup, fabric, markers, tools, and anything else your team will need to do touch-up work. Please note **NO** aerosol cans of paint, clear coat, or other paint like substances will be allowed. We are in a new facility and we want to leave it in the same condition than we found it. You are responsible for cleaning up any messes.
- **Load Up Props after your performance** – Take them home with you.
- **Appraiser & Volunteers** – **MUST** fulfill their commitments for your team to be considered competitive. Volunteers must check back to appraiser registration after their shift for verification. If you have a “no show”, your team will be marked noncompetitive. Details of the process has been sent to the primary team manager.

### Site Considerations

- **Site Specific Restrictions:**
  - No taping or attaching anything to the floor. This is an extension of a restriction listed in the Rules of the Road, page 17 C 2 to include walls, furniture, and FLOORS
  - Helium filled balloons are not allowed.
  - Dry Ice **is** allowed provided you follow the handling procedures listed in the Rules of the Road page 22 H8
  - “For all tournaments in California, any depiction of a weapon (per 2017-18 Rules of the Road p. 23 Section 15 paragraph 3 (VII.H.15.3)) must be displayed only during the performance of the team's solution.”
- **Brainstorm** – to identify potential issues that could be present by going to a new site and come up with possible solutions.
- **Regularly Check** – the California Destination Imagination Website [caldi.org](http://caldi.org) for news and information.
- **Encourage** – friends and supporters to attend the Tournament to cheer on your team and all the team at the Tournament.
- **Have FUN!!!**